

## **A.P.E.F.C. École Citadelle Parent Society**

December 5, 2023

**Attendance** –Michelle Prefontaine, Natalie Rivard, Lisa Magera, Chantal Bjarnason (virtually), Nicole Cyr, Tania Mayer, Mélanie Thibault, Éric Cauchon, Andrea Burns (virtually), Jessica Tarras, Candice Belanger, Marie-Paule Vandersteen, Valerie Palin-Robert

**Absent** –Guylaine Jacques

### **1. Reading & Adoption of the Agenda A: Nicole S: Natalie**

- a. Additions: Review budget allocations, profits from gift card fundraiser, monetary request

### **2. Reading & Adoption of November 14 Meeting Minutes – A: Jessica S: Tania**

### **3. Financial Report - Natalie Rivard**

#### **a. General Account – \$10,968.25**

##### **i. Debits –**

- 1. \$123.73 Tania Mayer hotel stay for FPFA workshop
- 2. \$119.78 Chantal Bjarnason hot chocolate supplies for Christmas concert

#### **b. Casino Account – \$15,276.58**

### **4. Items for Follow-Up**

- a. **Christmas Concert** – Chantal purchased supplies to serve hot chocolate afterwards. Parent volunteers to prepare and serve: Michelle, Natalie, Candice (no longer available). Food/Beverages will be set up in junior high area. Santa will make an appearance to take photos in the library.

### **5. Points for Discussion**

- a. **Goal \$\$ for Fundraising** – council agreed to a goal of **\$4000**. Fundraising profits so far this school year: **\$2317.87**.
  - i. \$692 Apples
  - ii. \$448 Veggies (Indeygo)
  - iii. \$1177.87 Gift Cards (Fundscrip) best profit to date! 😊
- b. **Fundraising ideas** – bottle drive, beef jerky, bedding plants (Indeygo or Erdmann's), and another gift card campaign with Fundscrip.

- c. **Review Budget allocations – Approved – all in favour of keeping it as is (see TABLE)**

<b>CASINO ACCOUNT</b>	<b>GENERAL ACCOUNT</b>
\$2000 Library books (50/50 English/French)	\$100 Ashton Parrish Award
\$1000 Preschool	\$250 Staff Recognition
\$2750 Field Trips	\$500 Year End Festivities
\$2000 Arts	\$100 Festivals (Council run)
\$500 Classroom	\$50 Phil Hughes “Thank you”
\$1000 Outdoor equipment/toys	\$300 School Activities

6. **Monetary Requests** – Lisa requested \$900 to pay for the junior high field trip to the Citadel Theatre to see “A Christmas Carol”. Candice motioned to approve, all in favour.
7. **Next Meeting** – January 9 at 7:30pm
8. **Closing of the meeting 8:17 pm A : Michelle S: Candice**

## **ACTION ITEMS**

<b>4. a.</b>	<b>Prepare and serve hot chocolate at Christmas Concert</b>	<b>Michelle, Natalie</b>
<b>5. b.</b>	<b>Contact Indeygo or Erdmann’s Greenhouse to get our school into the bedding plants fundraiser</b>	<b>Natalie</b>